Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

To: Superintendents, Principals, Special Education Directors, Data Exchange Contacts, Data Administrators, LINK Security Coordinators
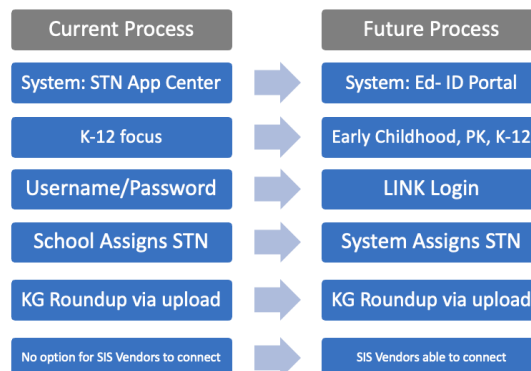
From: Dr. John Keller, Chief Information Officer

Date: October 14, 2022

Subject: Student Test Number (STN) and School Personnel Number (SPN) Transition to State Ed-ID Portal

STNs and SPNs are currently located and created in the STN Application Center and copied nightly to newer Indiana Department of Education (IDOE) systems such as Data Exchange. This approach to issuing IDs to students and school personnel has worked for more than a decade but is now outdated and not able to support the state's long term data modernization strategy.

IDOE is excited to announce Ed-ID, a new system for generating IDs for students and educators. The Ed-ID system will issue an education ID to students in a variety of education settings, including early childhood, pre-K, and K-12. Ed-ID will also provide IDs to educators from early childhood settings through secondary settings.

This new approach will allow more versatility for the generation and use of IDs across a variety of state agencies involved in student learning, will increase the quality and

Current Process		Future Process
System: STN App Center	→	System: Ed- ID Portal
K-12 focus	→	Early Childhood, PK, K-12
Username/Password	→	LINK Login
School Assigns STN	→	System Assigns STN
KG Roundup via upload	→	KG Roundup via upload
No option for SIS Vendors to connect	→	SIS Vendors able to connect

accuracy of the IDs, and improve the management of these IDs through a centralized service.

This transition will begin on **Wednesday, December 14** with the new Ed-ID portal up and running shortly after.

What this means for schools:
- Beginning Wednesday, December 14, the STN Application Center will no longer be utilized to officially assign STNs or SPNs. There will be a delay for new identities to be assigned and reported to Data Exchange until the new system is available. IDOE expects the upgrade to take one week to 10 days and will communicate when the new Ed-ID portal is available for use. Training to come.
- Special education directors who need to provide IEP services for a student who has moved to Indiana from out of state or for students transitioning from First Steps during the transition can email link@doe.in.gov and an STN will be created within three business days. A blank IEP Form is also available online.
- After the transition, school personnel will no longer assign IDs locally. Instead, they'll utilize the new Ed-ID portal to request IDs for students and staff. The new Ed-ID portal will continue to assign a unique, nine-digit ID for a student. The ID will be assigned randomly rather than being assigned by the school, which utilized the next available number for that school.

- This does not affect anyone with an existing STN or SPN. IDOE anticipates that kindergarten round-up for the 2023-2024 school year will be completed via uploads in Ed-ID. Users will be able to complete a .csv file to upload requests, then retrieve the newly assigned IDs via the portal.
- Student information system (SIS) vendors have been notified and may be working to connect their systems to our Identities API at a later date. Vendors will be certifying these data as part of the certification process for Ed-FI v6. More information regarding the vendor badging process can be found online here.

Questions regarding the Ed-ID portal may be submitted to link@doe.in.gov.